

DESCRIPTION OF COURSE**CODE:****CREDIT**

(The code and credit value is filled in by the PhD Office)

1. **Title of the course: Academic Public Speaking**
2. **The host department of the course: Institute for Health Insurance**
3. **The course's instructor in charge: Sélleyné dr. Gyuró Monika**

4. **Short description of the syllabus (4-5 sentences):**

The course demonstrates effective presentation skills in academic context. The course discusses the vocabulary and structure of medical presentations. It shows how body language (posture, eye contact, gestures, and pauses) is used effectively in order to persuade the audience. The program involves the use of slides and other visual aids. The course deals with the issues of presentation delivery as a non-native speaker.

5. **Declaration of the course:**

Semester: autumn spring ☒ both

Application deadline:

Application: name:
telephone:
email:

6. **Maximum number of attending students:20**

7. **Criteria of acceptance in case of overbooking:** order of application
declaration of acceptance from
the leader of the course

8. **Time frame of education** total hours of the course: 14
number of lectures per week:4
number of practices per week:
number of seminars per week:

9. **Type of examination:** Xoral written

10. **Type of remedial exam:** oral Xwritten

11. **Criteria of accepting the course** (exams, maximum number of absence, etc.): passing the oral exam, max. no. of absences:2

12. **Opportunities for making up for non-attendance:** essay on topic

13. **List of resources (book, note, other) required for learning the curriculum:** Notes Effective Presentation Skills/Steve Mandel, Kogan page,1993.

Making Effective Presentations/ John Lidstone, Gower,1985.
The Effective Communicator/ John Adair, Industrial Society,1989.

14. Topics and instructors of the activities (all lectures, practices, seminars separately):

1. Introduction to Communication
2. Verbal-Non-verbal communication
3. The structure of academic presentations
4. The vocabulary of academic presentations
5. The use of visual aids in presentations
6. Body language in presentations
7. Persuasion as a technique in presentations
8. Dealing questions of the audience
9. Giving presentation as a non-native speaker
10. Handling stage fright and mishaps